



P.O. Box 290153
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MusicCityMC3.org

Job Description: Apprenticeship Readiness Program Instructor *Music City Construction Careers*

Job Title: Apprenticeship Readiness Program Instructor

Location: Maplewood High School (401 Walton Ln, Nashville, TN 37216)

Length of Contract: September 5, 2023 - April 30, 2024

Terms: Part-Time (15-20 hours per week)

Pay Rate: \$50 per hour

Requirements: Instruction in-person 8:30 a.m. - 9:30 a.m., Mon-Fri, every school day (unless impacted by Holidays, In-Service, or Weather); Additional paid hours provided for lesson planning, program coordination, and student support (remote or in-office).

About Us: Music City Construction Careers creates pathways to skilled building trades careers for Nashville residents, with an emphasis on serving women, communities of color, transitioning veterans, and other populations historically underserved by workforce development programs.

About This Role: MC3 is seeking a Part-Time Instructor to implement our Apprenticeship Readiness Program Curriculum at Maplewood High School during the 2023-2024 school year.

Responsibilities:

- Instruction and classroom management of 10-20 12th grade students in a Vocational and Technical Education setting
- Lesson planning for complete academic year to instruct the 120-hour North American Building Trades Unions Multi-Craft Core Curriculum in daily 1-hour classes
- Daily instruction of curriculum in-person in the classroom
- Scheduling guest speakers and instructors from our network of Building Trades Unions
- Reporting student outcomes to MC3 staff and North American Building Trades Unions
- Supporting student enrollment and daily use of online learning management system

Candidate Requirements:

- Comfort instructing or ability to self-educate in order to instruct the following subjects: Basic Math, Diversity Awareness, Sexual Harassment Awareness, Financial Literacy, Blueprint Reading, Green Construction, Construction Tools & Materials, Construction Industry Awareness
- Ability to use email, word processing, spreadsheet, and presentation software such as Gmail, Microsoft Office, and Google Docs
- Ability to work as part of a team and build relationships with partners to coordinate and schedule guest speakers and instructors

How To Apply: To apply, please send a resume and cover letter to careers@musiccitymc3.org.